



THE PUBLIC SCHOOLS OF BROOKLINE
BROOKLINE, MASSACHUSETTS 02445

PHONE 617-730-2425
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ANDREW BOTT
SUPERINTENDENT OF SCHOOLS

MARY ELLEN N. DUNN
DEPUTY SUPERINTENDENT
FOR ADMINISTRATION AND FINANCE

Request for Grant Acceptance
November 5, 2018

The School Department requires specifically authorized accounts for new grants.

School Committee Action Requested: The School Department would like to request that the School Committee authorize the Town Accountant to set up a Grant Account for the following:

- Title I: Improving Basic Programs
 - Account Number: 3219SE04
 - Program Description: Title I, Part A of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to local school districts to help provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.

NAME OF GRANT	
<u>Budget</u>	<u>Amount</u>
Salaries	\$393,417
Outside Services	\$11,404
Supplies	-
Other Charges	-
Fringe Benefits	\$29,894
Capital	-
Total	\$434,715

Motion: Approve account creation for "Title I" grant per the attached documentation.



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Grants and Other Financial Assistance Programs: FY2019

Title I, Part A: Improving Basic Programs Operated by Local School Districts

Fund Codes: 305

Purpose: Title I, Part A of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to local school districts to help provide all children significant opportunity to receive a fair, equitable, and high-quality education and to close educational achievement gaps.

Title I, Part A is one of four principal programs that are available to districts through formula grants under the Every Student Succeeds Act (ESSA), the current reauthorization of ESEA. The other programs are Title II, Part A; Title III, Part A; and Title IV, Part A.

Priorities: The priorities of Title I, Part A are to:

1. Strengthen the core program in schools and provide academic and/or support services to low-achieving students at the preschool, elementary, middle, and high school levels;
2. Provide evidence-based programs that enable participating students to achieve the learning standards of the state curriculum frameworks;
3. Elevate the quality of instruction by providing eligible staff with substantial opportunities for professional development; and,
4. Involve parents/guardians of participating public and private school children as active partners in their children's education at school through open, meaningful communication, training, and, as appropriate, inclusion in decision-making processes.

In addition to the above priorities, the Title I, Part A program supports Massachusetts' goals and strategies (listed below) for increasing student achievement by expanding school districts' capacity to support and educate students with the greatest needs.

State Goal, Core Strategies, and ESSA Priorities

The goal of Massachusetts' public K-12 education system is to **prepare all students for success after high school**. Our five core strategies to accelerate the pace of school improvement are:

1. Strengthening standards, curriculum, instruction, and assessment
2. Promoting educator development
3. Supporting social-emotional learning, health, and safety
4. Turning around the state's lowest performing districts and schools
5. Enhancing resource allocation and data use

Additionally, Massachusetts has identified four priority focus areas under its plan for implementing the Every Student Succeeds Act:

- Early grades literacy
- Middle grades math
- High-quality college and career pathways for high school students
- Supporting historically disadvantaged subgroups of students

Eligibility: A district is eligible to receive funds based on criteria established by the United States Department of Education (ED). Grants are awarded to local school districts after the state reviews and approves a district's application.

Funding Type: Federal CFDA: 84.010

Funding: Title I, Part A allocations

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available, it will be distributed under the same guideline as listed in the initial RFP document.

Fund Use: Funds may be used to provide academic, instructional, and support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials.

Project Duration: Upon approval – 6/30/2019 (Year 1)*

*The period of availability for this grant award can be extended beyond Year 1 based on utilizing the multi-year feature for this Funding Opportunity in EdGrants. Extended period as follows: 7/1/2019 – 6/30/2020 (Year 2); 7/1/2020 – 9/30/2020 (Year 3).

Date Due: Friday, September 28, 2018

Program Unit: [Resource Allocation Strategy and Planning](#)

Contact: [Federal Grants](#)

Phone Number: (781) 338-6230

General Information: FY19 Title I, Parts A & D District Allocations

Title I, Part A Quick Reference Guide on allowable and unallowable costs


Required Forms: FY19 Consolidated ESSA Application Workbook

- Signature Page (Tab 1 of Consolidated Application) **Note:** Please sign and date your cover page and ensure the amount matches the amount budgeted

FY19 Affirmation of Consultation and Agreement with participating private school officials (required only for districts with private school participation)





FY19 Title I Schoolwide Program Justification, Assurances, and Waiver Request (required only for districts with **new** Schoolwide programs)


 Schedule A (if applicable)

Budget and formal agreement for districts with neglected and delinquent facilities (if applicable)

Additional Information:

 How Funds are Allocated to States, Districts, & Schools

 Selecting Title I Schools and Allocating Funds

 Budget detail and description of line item information

Note: Applicants may only legally claim expenses to the grant starting from the date of final ESE approval. The start date for the grant is the date on which the district submits substantially approvable budget and information for the grant. Therefore, to expedite approval, it is essential to have district staff that can be reached in July and August to respond to questions, as needed.

Submission Instructions: Submit all required grant materials through [EdGrants](#)

In EdGrants, districts are required to create and name the project. Please use the following naming convention for your "Applicant Project Name" in EdGrants:

FY19 FC 305 Title I Applicant Number

For example, Abington (0001) would name the file as FY19 FC 305 Title I 0001

In EdGrants, district staff assigned the role of "control user" should enter the grant budget and attach the FY19 Consolidated Application workbook along with a PDF of the Signature Page with an original signature of the Superintendent/Executive Director and any of the forms applicable to your districts FY19 Title I Ed Grants submission. The entire Consolidation Application Workbook must be uploaded with your Title I budget in EdGrants.

Note: This is the only place your entire FY19 Consolidated Application workbook will be uploaded. See Required Forms above for additional forms that may be required from some applicants.

For Guidance Documents regarding EdGrants, visit [EdGrants: User Guides and Information](#).

Please note: It is up to the district to determine who they want to add as EdGrants Front Office users in order to submit grant application as well as payment request information. Please review the EdGrants: [User Security Controls](#) to make informed decisions regarding assigning your district level users.

Note:

¹ ESEA encourages, and in select cases requires, states and districts to implement "evidence-based" practices, activities, strategies and interventions with demonstrated evidence of effectiveness. Evidence-based practices refer to interventions for which there is evidence of significant positive impact that can be found in published research papers, literature reviews, or ESE research briefs. Alternately, evidence-based practices can be those local practices that a district or state has previously instituted, measured, and found to be effective.

Last Updated: July 9, 2018

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Applicant Information

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

Allocation Amount: \$434,715

General

Program name: Title I

Fund Code: 305

Fiscal Year: 2019

Will this project be using funds assigned by more than one agency? No

Will any allocation funds be assigned to another agency? No

If Yes is selected:

You must attach a completed Schedule A in Word or PDF format to this application, with signatures and the amount of funds assigned by each participating agency, when completing the "Attachments List" step of the application.

Applicant Grant Information

Applicant: Brookline

LEA/District Code: 0046

Address 1: 333 Washington Street

Address 2:

City: Brookline

State: Massachusetts
ZIP Code: 02445
Phone Number: (617) 730-2403

Superintendent / Executive Director

Name: Andrew J. Bott
Title: Superintendent
Phone Number: (617) 730-2403
Extension:
Alternate:
(i.e. Summer Phone #)
Fax Number: (617) 264-6451
Email Address: andrew_bott@psbma.org

Applicant Contacts

At least one primary contact person must be added before the grant can be submitted. Click on the document icon to the left below to add contact persons associated with this application.

Contacts added should be people who can answer programmatic questions and if applicable the person who is entering this application on their behalf.

First Name	Last Name	Title	Phone Number	Ext	Email Address	Alternate Phone #
Meg	Maccini	Senior Director o...	(617) 730- 2427	---	meg_maccini@p sbma...	---

Applicant Contacts

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

First Name: Meg

Last Name: Maccini

Title: Senior Director of Programs

Phone Number: (617) 730-2427

Extension:

Email Address: meg_maccini@psbma.org

**Alternate Phone #
(i.e. Summer Phone #)**

Applicant Contacts

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

First Name:

Last Name:

Title:

Phone Number:

Extension:

Email Address:

**Alternate Phone #
(i.e. Summer Phone #)**

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total						

If “Other” has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Certified Specialist Teachers (providing individualized instruction)	Literacy Specialists/interventionists	3	3.00	<input type="checkbox"/>	\$326,568	Instruction-School day (public, K-12)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$326,568	

If “Other” has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total						

If “Other” has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total							

If “Other” has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$29,391
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$29,391

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Contracted Service Providers - Other Student Services	Extended Time Liaison	45	Hour	\$9,900	Program administration
Instructional Services	Pierce Literacy Consultant	50	Hour	\$30,000	Instruction-School day (public, K-12)

Instructional Services	Pierce Literacy Consultant	50	Hour	\$9,000	Instruction-School day (public, K-12)
Instructional Services	Coolidge Corner Literacy Consultant	65	Hour	\$15,000	Instruction-School day (public, K-12)
Contracted Service Providers - Private School Services	Private School Services	25	Hour	\$11,404	Other
Sub-Total				\$75,304	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
General Classroom Supplies	summer school literacy classrooms	\$3,452	Instruction - Extended day/year (public, K-12)
Sub-Total		\$3,452	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total			

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total			

Total Activity Funds Requested: \$434,715

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)			<input type="checkbox"/>	
Administrator Salaries (non-MTRS)				
Sub-Total				

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	3	3.00	<input checked="" type="checkbox"/>	\$326,568
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$326,568

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)			<input type="checkbox"/>	
Support Staff Salaries (non-MTRS)				
Sub-Total				

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)		<input type="checkbox"/>	
Stipends (non-MTRS)			
Sub-Total			

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$29,391
5-b Other (total)	\$0
Sub-Total	\$29,391

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$75,304

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$3,452

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	

9. Other Costs:	Amount
Other Costs Total	

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	

Total Allocation Amount: \$434,715
Total Funds Requested: \$434,715
MTRS Applicable Amount: \$29,391
Balance Remaining: \$0

Attachments List

Part I/Cover Page: Sign & Scanned Part I - Required; TO AVOID APPROVAL DELAYS PLEASE MAKE SURE THE AMOUNT ON YOUR COVER SHEET MATCHES THE TOTAL AMOUNT REQUESTED ON THE EDGRANTS BUDGET SUBMISSION;

- Document 1: FY19 Consolidated ESSA Application Workbook - Required**
- Document 2: FY19 Affirmation of Consultation and Agreement (required only for districts with private school participation)**
- Document 3: FY19 Title I Schoolwide Program Justification, Assurances, and Waiver Request (required only for districts with new Schoolwide programs)**
- Document 4: Budget and formal agreement for neglected and delinquent (if applicable)
Schedule A - if applicable**

Have you uploaded all the required documents? Yes

Document Type	Required?	Document Description	Date Attached
Document 1	No	Consolidated work...	10/01/2018
Document 2	No	Affirmation of Pr...	10/01/2018
Document 3	No		
Document 4	No		
Part I / Cover Page	Yes	Signed cover page...	09/30/2018
Schedule A – Consolidated Assignment Schedule	No		

Attachment Details

Attachment Instructions:

1. In the Document Description field, enter a descriptive name for the file attachment that includes your district/organization name (e.g., Forms 1 and 2 – Abington).
2. Click the 'Browse' button next to the File Name field.
3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description: Consolidated workbook FY19

Attachment Details

Attachment Instructions:

1. In the Document Description field, enter a descriptive name for the file attachment that includes your district/organization name (e.g., Forms 1 and 2 – Abington).
2. Click the 'Browse' button next to the File Name field.
3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description: Affirmation of Private Schools Consult
(Maimonides, Torah, NE Hebrew Academy)

Attachment Details

Attachment Instructions:

1. In the Document Description field, enter a descriptive name for the file attachment that includes your district/organization name (e.g., Forms 1 and 2 – Abington).
2. Click the 'Browse' button next to the File Name field.
3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description:

Attachment Details

Attachment Instructions:

1. In the Document Description field, enter a descriptive name for the file attachment that includes your district/organization name (e.g., Forms 1 and 2 – Abington).
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Document Description:

Attachment Details

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3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description: Signed cover page FY19

Attachment Details

Attachment Instructions:

1. In the Document Description field, enter a descriptive name for the file attachment that includes your district/organization name (e.g., Forms 1 and 2 – Abington).
2. Click the 'Browse' button next to the File Name field.
3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description:

Attachment Details

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3. Navigate to the appropriate file on your computer and select it.
4. Make sure the file includes your organization code (e.g., Forms1and2_0001.xls).
5. Click 'Open' to upload the file to G3.

Document Description:

Information and Affirmation

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

General Note Regarding Conflict Of Interest

Public employees -- including Department of Elementary and Secondary Education employees, consultants, or volunteer members of a Department or Board of Elementary and Secondary Education advisory council or committee -- may not participate in the review, recommendation or approval of a grant or contract proposal if they know that they personally, their immediate family or a business or organization (including a school district) with which they are closely associated has a financial interest in the grant or contract.

They are specifically prohibited from acting on matters affecting:

- (1) themselves;
- (2) their immediate family (their spouse, parents, children, brothers and sisters); (3) their partner;
- (4) a business organization in which they serve as an officer, director, trustee, partner or employee; or
- (5) any person or organization with whom they are negotiating for or have any arrangement concerning future employment. In addition, public employees must avoid conduct that creates a reasonable impression that they will act with bias.

Failure to comply with these requirements of conflict of interest law, G.L. c. 268A, may result in revocation of a grant or contract award by the Department of Elementary and Secondary Education and may preclude the recipient from future eligibility.

In case of any questions about the applicability of the conflict of interest law to a particular situation, please contact the Department's Legal Office or the State Ethics Commission (617-371-9500)

According to the guidelines stated above do you believe that you would be in conflict of interest by accepting a grant? No

General Note Regarding State Finance Regulations

In accordance with state finance regulations, grant recipients can only expend funds from the date their grant was entered as approved into the Department's Grant Management system. This means that if a grant recipient wishes to expend grant funds as of a certain start date, the grant must have completed a programmatic review, and been submitted as approved to Grants Management prior to that start date. grant recipients may not use local funds to cover initial costs for a grant prior to receiving official approval from the Department, with the intent to reimburse themselves after receiving the award notice. Audit exceptions may be taken for any grant funds used for periods not covered by the award letter, leading to grant recipients needing to pay back the misused grant funds.

I certify that I have read and understand the State Finance Regulations

X

Certification of Information

I certify that the information contained in this application is correct and complete; that the applicant agency has authorized me, as its representative, to file this application; and that I understand that for any funds received through this application the agency agrees to comply with all applicable state and federal grant requirements covering both the programmatic and fiscal administration of grant funds.

I certify that the information is correct.

Name of the Authorized Signatory: Andrew Bott

Title: Superintendent

Submission Summary

Page	Last Updated
Applicant Information	09/10/2018
Applicant Contacts	09/10/2018
Budget Entry	No Input Required
Project Expenditures	No Input Required
Attachments List	10/01/2018
Information and Affirmation	10/01/2018

CT Interface Setup

Today's Date 10/01/2018
Service To: 06/30/2019
SVC_END_DT_1: 06/30/2019
SVC_END_DT_2: 06/30/2020
SVC_END_DT_3: 12/31/2020
CT_ACTG_DOC_ACTG_LN_NO_1: 1
CT_ACTG_DOC_ACTG_LN_NO_2 2
CT_ACTG_DOC_ACTG_LN_NO_3: 3
Budget FY: 2019
Budget Year: 2020
Budget Year: 2020
Fiscal Year: 2019
CT_ACTG_FY_DC_2: 2020
CT_ACTG_FY_DC_3: 2021
Event Type: PR05
Event Type: PR05
Event Type: PR05
State Fiscal Year: 2019

Affirmation of Consultation and Agreement with Participating Non-Public School Officials under the Every Student Succeeds Act

Last Updated May 2017

The Every Student Succeeds Act of 2015 (ESSA) requires that timely and meaningful consultation occur between each public school district receiving ESSA funds and non-public (private) school officials serving children who reside in the district prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs funded under Title I, II, III, and IV.

The goal of consultation is for district and private school officials to reach agreement on whether and how the district will provide equitable and effective programs for eligible private school children. ESSA requires that evidence of consultation and agreement be transmitted to the state-designated ESSA private school ombudsman.

This form, which documents consultation for Title I, II, III, and IV programs, should be completed by district and participating private school officials prior to implementation of services. Note that district eligibility for each Title program may vary on an annual basis.

The table below describes required consultation topics. Checkmarks indicate the Title programs to which each requirement applies.

Topics of Consultation by Title Program	I	II	III	IV
a. How the district will identify the needs of eligible non-public school children and their educators	✓	✓	✓	
b. What services the district will offer to eligible non-public school children and their educators	✓	✓	✓	
c. How and when the district will make decisions about the delivery of services	✓	✓	✓	
d. How, where and by whom the district will provide services to eligible non-public school children, including a thorough consideration and analysis of the views of the non-public school officials on the provision of services through a contract with a third-party provider	✓	✓	✓	✓
e. How the district will assess academically the services to eligible non-public school children and how the district will use the results of that assessment to improve services	✓	✓	✓	
f. The size and scope of the equitable services that the district will provide to eligible non-public school children and the proportion of funds that will be allocated to provide these services, and how that proportion of funds is determined	✓	✓	✓	✓
g. The method or sources of data that the district will use to determine the number of non-public school children from low income families residing in participating public school attendance areas, including whether the district will extrapolate data, if a survey is used	✓			
h. The equitable services the district will provide to teachers and families of participating non-public school children	✓			
i. Whether the district shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor	✓	✓	✓	✓

Topics of Consultation by Title Program	I	II	III	IV
j. Whether to consolidate and coordinate the use of funds to eligible private school children: <ul style="list-style-type: none"> by creating a pool or pool of funds with all the funds allocated under Titles I, II, III, and IV; or on a school-by-school basis based on each the proportionate share of funds available to provide services in each school 	✓	✓	✓	✓
k. When, including the approximate time of day, services will be provided	✓	✓	✓	
l. The option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children	✓	✓	✓	✓

Title Programs Discussed During Consultation	I	II	III	IV
Check boxes to indicate the Title program(s) discussed during consultation				

Below, the consulting public school official and private school official should sign and indicate in the space provided whether each party agrees or disagrees that (a) timely and meaningful consultation occurred before the public school district made any decision that affected the participation of eligible private school children in any of the Title programs listed above, and (b) that the program design is equitable with respect to eligible private school children.

Sue Ellen Hagan *New England Hebrew Academy*
 Private School Official School/District Date *6/22/18* Agree Disagree

[Signature] *Brookline*
 Public School Official District Date *6/22/18* Agree Disagree

The public school official and participating private school official should each maintain a copy of this form for their records. The public school district is required to submit a copy of this form to the Massachusetts Department of Elementary and Secondary Education with its annual request for Title I grant funding. Detailed submission instructions will be provided on an annual basis.

If either party has signaled disagreement during consultation, please contact Massachusetts' ESSA private school ombudsman soon after the consultation meeting, at ESEAequitableservices@doe.mass.edu or 781-338-6259.

Affirmation of Consultation and Agreement with Participating Non-Public School Officials under the Every Student Succeeds Act

Last Updated May 2017

The Every Student Succeeds Act of 2015 (ESSA) requires that timely and meaningful consultation occur between each public school district receiving ESSA funds and non-public (private) school officials serving children who reside in the district prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs funded under Title I, II, III, and IV.

The goal of consultation is for district and private school officials to reach agreement on whether and how the district will provide equitable and effective programs for eligible private school children. ESSA requires that evidence of consultation and agreement be transmitted to the state-designated ESSA private school ombudsman.

This form, which documents consultation for Title I, II, III, and IV programs, should be completed by district and participating private school officials prior to implementation of services. Note that district eligibility for each Title program may vary on an annual basis.



The table below describes required consultation topics. Checkmarks indicate the Title programs to which each requirement applies.

Topics of Consultation by Title Program	I	II	III	IV
a. How the district will identify the needs of eligible non-public school children and their educators	✓	✓	✓	
b. What services the district will offer to eligible non-public school children and their educators	✓	✓	✓	
c. How and when the district will make decisions about the delivery of services	✓	✓	✓	
d. How, where and by whom the district will provide services to eligible non-public school children, including a thorough consideration and analysis of the views of the non-public school officials on the provision of services through a contract with a third-party provider	✓	✓	✓	✓
e. How the district will assess academically the services to eligible non-public school children and how the district will use the results of that assessment to improve services	✓	✓	✓	
f. The size and scope of the equitable services that the district will provide to eligible non-public school children and the proportion of funds that will be allocated to provide these services, and how that proportion of funds is determined	✓	✓	✓	✓
g. The method or sources of data that the district will use to determine the number of non-public school children from low income families residing in participating public school attendance areas, including whether the district will extrapolate data, if a survey is used	✓			
h. The equitable services the district will provide to teachers and families of participating non-public school children	✓			
i. Whether the district shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor	✓	✓	✓	✓

Topics of Consultation by Title Program	I	II	III	IV
j. Whether to consolidate and coordinate the use of funds to eligible private school children: <ul style="list-style-type: none"> by creating a pool or pool of funds with all the funds allocated under Titles I, II, III, and IV; or on a school-by-school basis based on each the proportionate share of funds available to provide services in each school 	✓	✓	✓	✓
k. When, including the approximate time of day, services will be provided	✓	✓	✓	
l. The option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children	✓	✓	✓	✓

Title Programs Discussed During Consultation	I	II	III	IV
Check boxes to indicate the Title program(s) discussed during consultation		✓		✓

Below, the consulting public school official and private school official should sign and indicate in the space provided whether each party agrees or disagrees that (a) timely and meaningful consultation occurred before the public school district made any decision that affected the participation of eligible private school children in any of the Title programs listed above, and (b) that the program design is equitable with respect to eligible private school children.

	Brookline	6/28/18	✓	
<i>Private School Official</i>	<i>School/District</i>	<i>Date</i>	<i>Agree</i>	<i>Disagree</i>
	Brookline	6/29/18	✓	
<i>Public School Official</i>	<i>District</i>	<i>Date</i>	<i>Agree</i>	<i>Disagree</i>

The public school official and participating private school official should each maintain a copy of this form for their records. The public school district is required to submit a copy of this form to the Massachusetts Department of Elementary and Secondary Education with its annual request for Title I grant funding. Detailed submission instructions will be provided on an annual basis.

If either party has signaled disagreement during consultation, please contact Massachusetts' ESSA private school ombudsman soon after the consultation meeting, at ESEAEquitableservices@doe.mass.edu or 781-338-6259.

Affirmation of Consultation and Agreement with Participating Non-Public School Officials under the Every Student Succeeds Act

Last Updated May 2017

The Every Student Succeeds Act of 2015 (ESSA) requires that timely and meaningful consultation occur between each public school district receiving ESSA funds and non-public (private) school officials serving children who reside in the district prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs funded under Title I, II, III, and IV.

The goal of consultation is for district and private school officials to reach agreement on whether and how the district will provide equitable and effective programs for eligible private school children. ESSA requires that evidence of consultation and agreement be transmitted to the state-designated ESSA private school ombudsman.

This form, which documents consultation for Title I, II, III, and IV programs, should be completed by district and participating private school officials prior to implementation of services. Note that district eligibility for each Title program may vary on an annual basis.

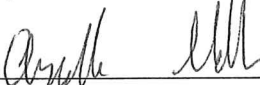

The table below describes required consultation topics. Checkmarks indicate the Title programs to which each requirement applies.

Topics of Consultation by Title Program		I	II	III	IV
a.	How the district will identify the needs of eligible non-public school children and their educators	✓	✓	✓	
b.	What services the district will offer to eligible non-public school children and their educators	✓	✓	✓	
c.	How and when the district will make decisions about the delivery of services	✓	✓	✓	
d.	How, where and by whom the district will provide services to eligible non-public school children, including a thorough consideration and analysis of the views of the non-public school officials on the provision of services through a contract with a third-party provider	✓	✓	✓	✓
e.	How the district will assess academically the services to eligible non-public school children and how the district will use the results of that assessment to improve services	✓	✓	✓	
f.	The size and scope of the equitable services that the district will provide to eligible non-public school children and the proportion of funds that will be allocated to provide these services, and how that proportion of funds is determined	✓	✓	✓	✓
g.	The method or sources of data that the district will use to determine the number of non-public school children from low income families residing in participating public school attendance areas, including whether the district will extrapolate data, if a survey is used	✓			
h.	The equitable services the district will provide to teachers and families of participating non-public school children	✓			
i.	Whether the district shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor	✓	✓	✓	✓

Topics of Consultation by Title Program	I	II	III	IV
j. Whether to consolidate and coordinate the use of funds to eligible private school children: <ul style="list-style-type: none"> by creating a pool or pool of funds with all the funds allocated under Titles I, II, III, and IV; or on a school-by-school basis based on each the proportionate share of funds available to provide services in each school 	✓	✓	✓	✓
k. When, including the approximate time of day, services will be provided	✓	✓	✓	
l. The option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children	✓	✓	✓	✓

Title Programs Discussed During Consultation	I	II	III	IV
Check boxes to indicate the Title program(s) discussed during consultation	✓	✓	✓	✓

Below, the consulting public school official and private school official should sign and indicate in the space provided whether each party agrees or disagrees that (a) timely and meaningful consultation occurred before the public school district made any decision that affected the participation of eligible private school children in any of the Title programs listed above, and (b) that the program design is equitable with respect to eligible private school children.



(Rel-Torah Academy)
Brookline
6/28/18
✓

Private School Official School/District Date Agree Disagree

Public School Official District Date Agree Disagree

The public school official and participating private school official should each maintain a copy of this form for their records. The public school district is required to submit a copy of this form to the Massachusetts Department of Elementary and Secondary Education with its annual request for Title I grant funding. Detailed submission instructions will be provided on an annual basis.


If either party has signaled disagreement during consultation, please contact Massachusetts' ESSA private school ombudsman soon after the consultation meeting, at ESEAequitable.services@doe.mass.edu or 781-338-6259.

Massachusetts Department of Elementary and Secondary Education
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

UPLOAD A SCANNED, SIGNED COPY OF THIS PAGE WITH THE DATE OF SUBMISSION TO EDGRANTS WITH THE BUDGET FOR EACH FUND CODE
District staff with the role of "control user" in EdGrants have been provided user-log-in names and passwords and have been trained to submit a grant application via EdGrants. Provide all required application materials to your district control user with access to EdGrants to submit budgets and attachments for each fund code for which the district is applying.
Applications are due by September 28, 2018

District Name: Code:
Address: 333 Washington Street DESE Federal Grant Liaison
Brookline, MA 02445 Phone number: 781-338-3577
Email: jfoodman@doe.mass.edu

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATURE: 
PRINTED NAME: Andrew J. Bott

TITLE: Superintendent
SUBMISSION DATE: 9/28/18

FY2019 Allocation	FEDERAL GRANT Title I, Part A Fund Code 305	PROJECT DURATION		TOTAL ALLOCATION
		FROM UPON APPROVAL	TO 6/30/2019	
FY2019 Allocation	FEDERAL GRANT Title II, Part A Fund Code 140	FROM UPON APPROVAL	TO 6/30/2019	TOTAL ALLOCATION \$115,974
FY2019 Allocation	FEDERAL GRANT Title III, Part A Fund Code 180	FROM UPON APPROVAL	TO 6/30/2019	TOTAL ALLOCATION \$117,197
FY2019 Allocation	FEDERAL GRANT Title IV, Part A Fund Code 309	FROM UPON APPROVAL	TO 6/30/2019	TOTAL ALLOCATION \$30,853